**The Proposed Procedure for Club Affiliation into the NSW Kendo Association.**

Steps are to include:

1. Have initial contact from interested club and informing them of the procedure that has to be followed to be affiliated.
2. Contact relevant TC about clubs interest.
3. Send a member of relevant TC to attend venue to ask questions, about club and ascertain dojo etiquette/procedures.
4. Report to be raised and issued by the relevant TC and submitted to the EC, about clubs facilities and training program.
5. All information to be looked at by EC and any overseas grading certificates achieved by the club instructor/s, forwarded to AKR for confirmation.
6. Once all the information has been gathered, it is to be submitted and appraised by the relevant TC &EC and for the application to be submitted at the next AGM.